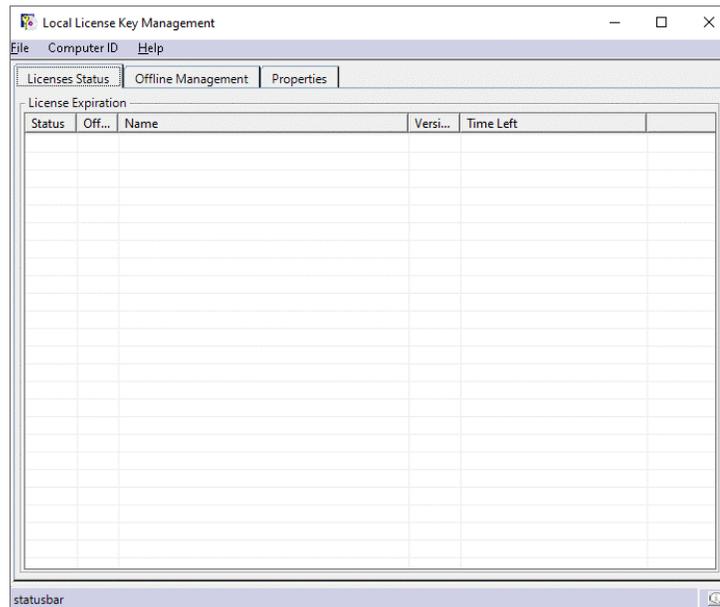
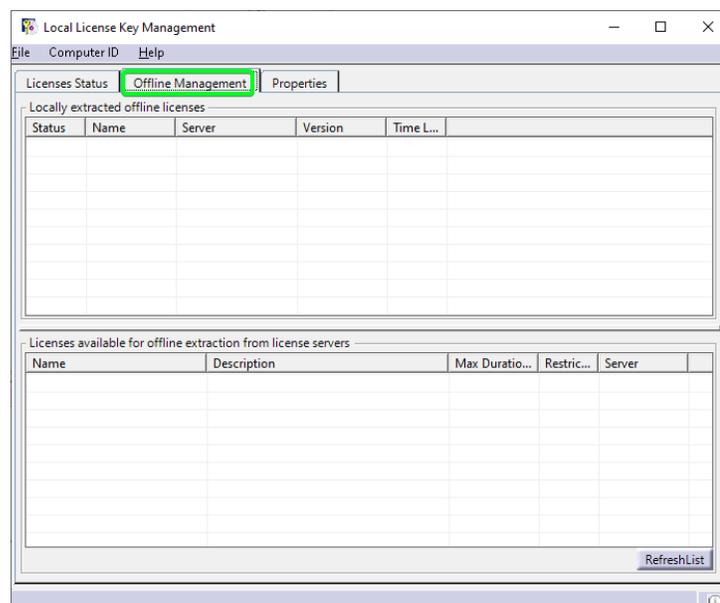


## Quick DSLS License Check-Out Guide

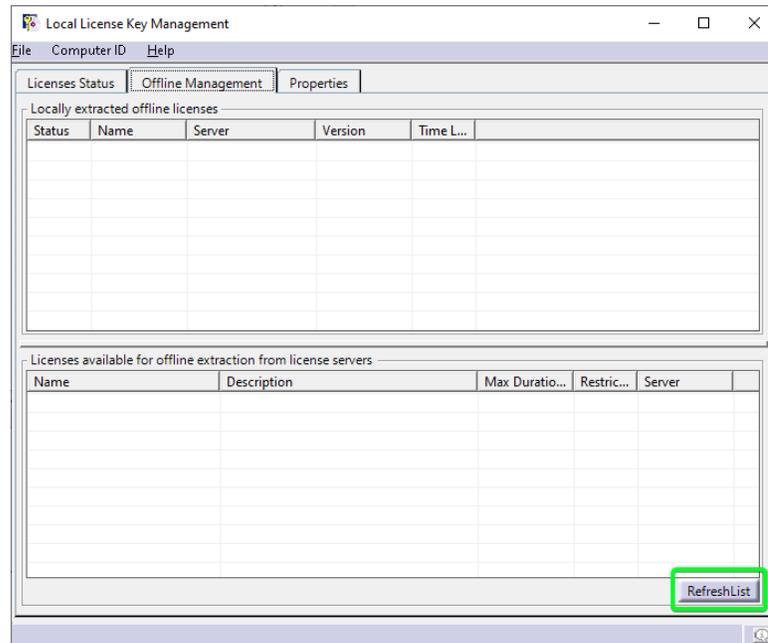
- 1) On the Workstation open the “Nodelock Key Management” for the Catia software.  
(Start → Programs → Catia → Tools):



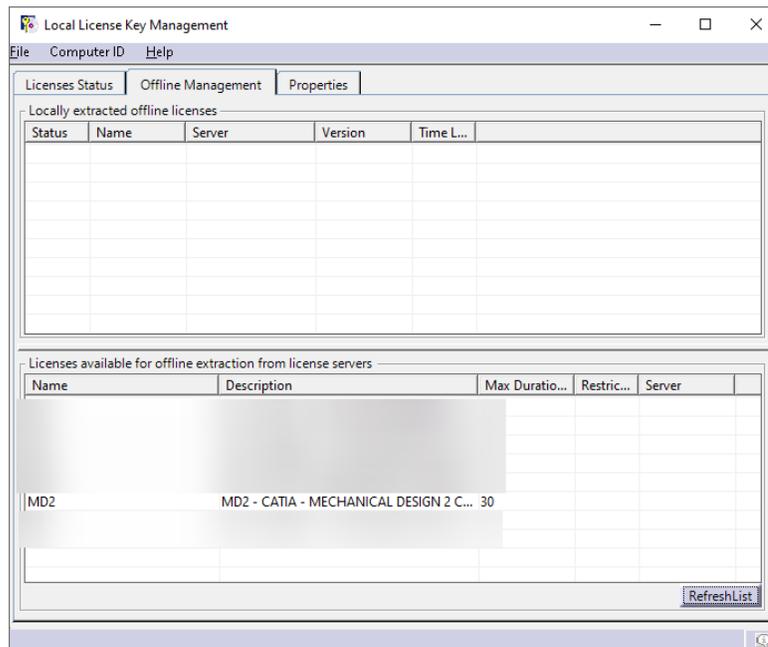
- 2) Select the Offline Management tab:



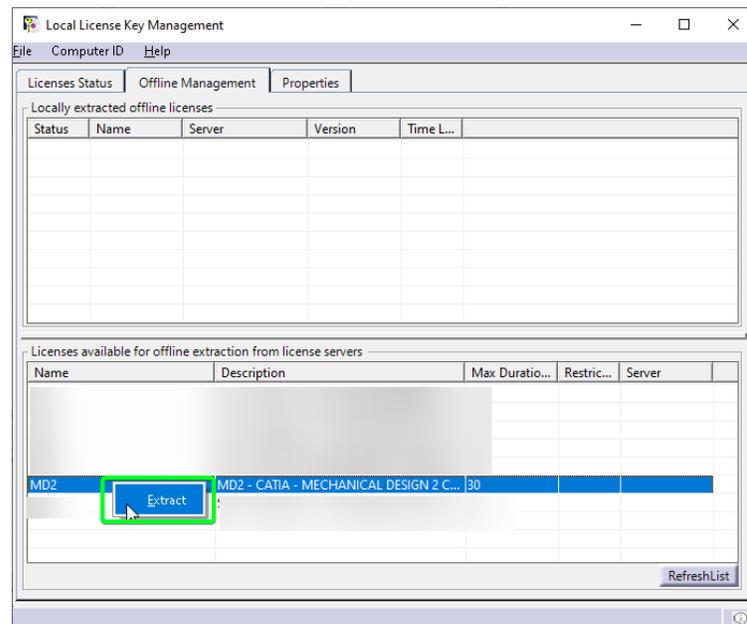
3) Click on the “Refresh List” button to get the list of available licenses:



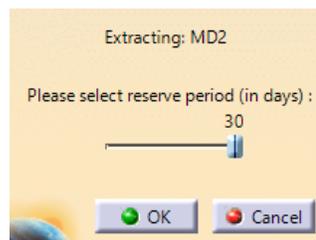
4) You should get the list of available licenses:



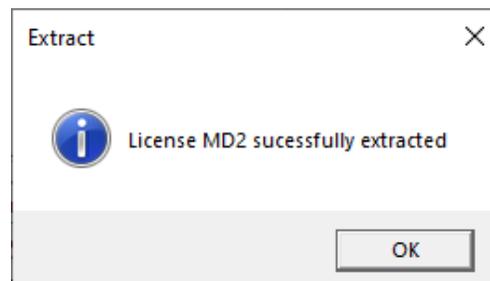
5) Select the license you want to Extract and right-click on it to get the “Extract” button:



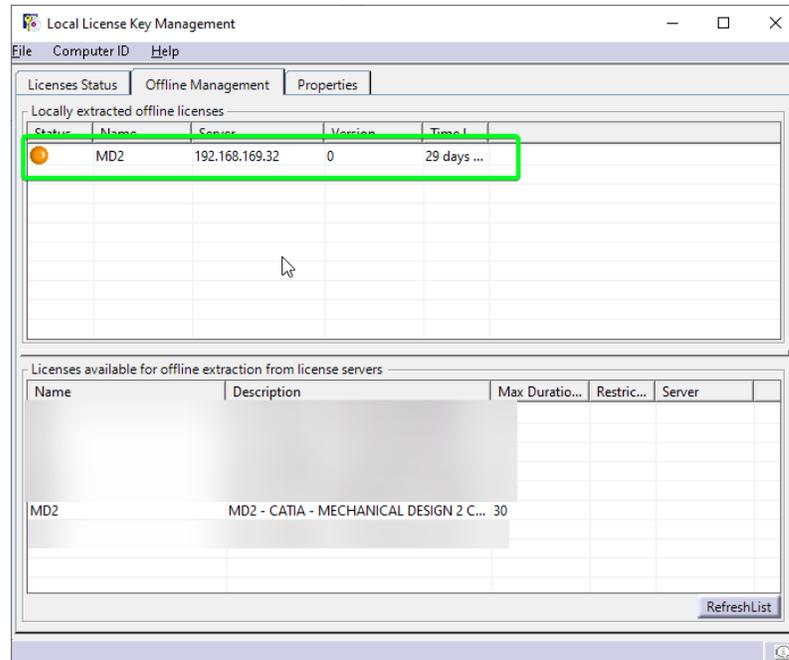
6) Use the slider to select how many days you want the license for (Max 30 days) and then press the OK button:



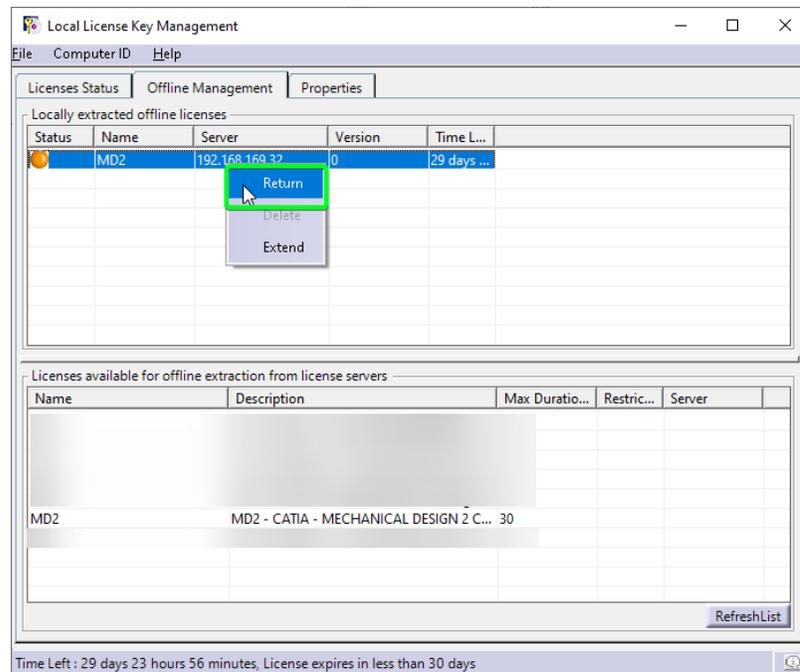
7) Once extracted you should get this window:



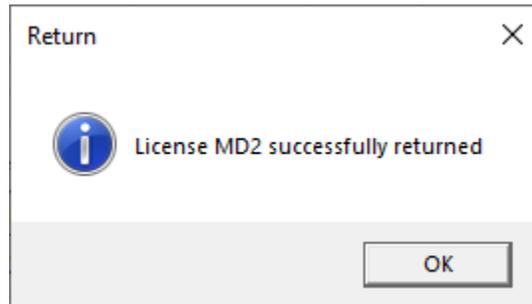
The license should be listed in the top window:



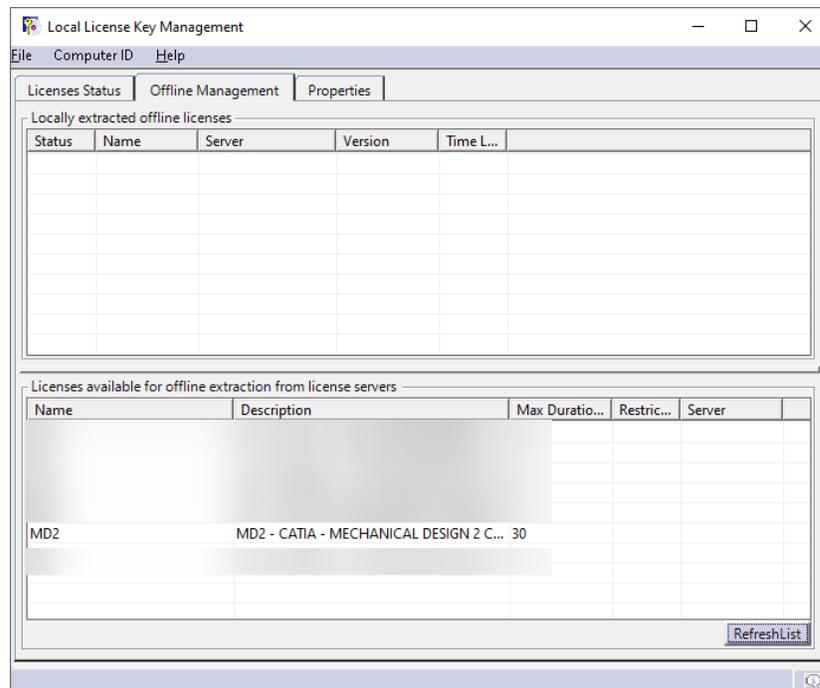
8) To put the license back right-click on the license and select "Return":



Once you press the "OK" you should get this message:



9) You should be back to the original screen:



If you need assistance you can reach us at 1-800-567-4223.

Dear customers,

During this unprecedented situation with the COVID-19 outbreak, all of us here at Mecanica Solutions are concerned about the safety and well-being of our families, colleagues, customers, partners, and many friends who make up Mecanica's global community.

Mecanica Solutions has taken the necessary steps to ensure that its employees are safe while having a comprehensive business continuity plan that is stronger than ever to ensure your business is up and running without interruptions. We have enabled our entire workforce to operate remotely, allowing for a very smooth transition with the continued delivery of the high quality and responsive support you have come to expect from us.

For those of you who are part of our Dassault Systèmes' communities of clients and partners, some initiatives have now been put in place to help you manage your business during this time:

**1. Home-Office during the current Covid-19 crisis**

Based on the fact that many of our customers moved to the Home Office Work, Dassault has confirmed that Home-office usage will not be considered as a breach to the DS Master Agreement until end of April 2020.

“The current Covid-19 sanitary crisis is hurting many countries around the globe. To face this extraordinary crisis, most companies are currently implementing new rules to protect health of their employees as well as to protect their ability to maintain business operation continuity. In this context, Dassault Systèmes solutions value is critical for all our customers since they bring the required agility to maintain seamless collaboration between all users even if they face temporary restrictions to travel and reach their usual workplace. As Dassault Systèmes received already many questions around the globe, please be informed that of course, Dassault Systèmes remains on your side in this difficult situation and confirms that any unusual home-office usage of our licenses replacing on premise usage as authorized by your current license agreement will not be considered by Dassault Systèmes until end of April 2020 as a breach of your current license agreement. Dassault Systèmes may later on extend further this period upon the evolution of the sanitary situation.”

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## 2. Exceptional 30 days Temporary Keys available upon request

During COVID-19 pandemic, some Customers working from home might experience network issues or connection issues to VPN, impacting DS licensing mechanism that requires permanent connection to the license server.

When Offline mode is used by customers (in context of home office), and if connection to the server is impossible, more keys than licenses may be required to allow all regular users to work from home. Dassault Key Centers may exceptionally deliver 30 days max Temporary Keys through the DS License Server, allowing the customer to go temporarily beyond entitlement. Requests for such exceptions should be submitted directly to your Mecanica Solutions' Account Representative.

<https://www.3ds.com/newsroom/press-releases/dassault-systemes-initiatives-its-partners-and-clients-face-covid-19-challenges>

Mecanica is also offering virtual training on an as-needed basis. So if you have employees you wish to get trained on CATIA or ENOVIA during this time, please contact us and we'll schedule either a one-on-one session or based on customer demand, be part of a training group in a virtual environment.

In this unique situation we are reminded of how we are all connected like never before, and how we are all stronger when we work together. Remember that the Mecanica Solutions team has your back!